



Student Laptop Subsidy Scheme **APPLICATION GUIDE**

DOCUMENTS REQUIRED

Students applying for the Laptop Subsidy Scheme will need to attach the following relevant documents with their Application Form 1 and Household Verification form (SFA Form 2):

1. One Passport Size Photo
2. Updated Curriculum Vitae
3. Tin letter
4. Fees Invoice

5. Birth Certificate
6. FNPF Number
7. Parents / Guardians Wage Slips

Please provide a Statutory Declaration from the District Officer/Commissioner of Oath if both parents/guardians are unemployed and have no source of income.

DIGITAL DEVICE DESCRIPTION

STANDARD	DESCRIPTION/ OPTIONS	SPECIFICATION
Entry Level	<p>This is ideal for students who need to research online, complete their assignments using Office suite and participate in their online classes via Zoom.</p> <p>Price range with 1 year warranty: \$842 - \$905</p> <p>Price range with 3 year warranty: \$894 - \$1,100</p>	<p>Dell Inspiron 3510 Intel Celeron N4020 - 2.8Ghz 4GB RAM 1 TB HDD HD RGB front camera Win 10 Home Mouse, MS Office 2019, Backpack, Antivirus (McAfee 1 year subscription)</p>
Intermediate Level	<p>This is ideal for students who need to research on online, complete their assignments using Office suite and participate in their online classes via Zoom. Has a bit more processing power than Entry Level laptops.</p> <p>Price range with 1 year warranty: \$1,131 - \$1,185</p> <p>Price range with 3 year warranty: \$1,190- \$1,345</p>	<p>Dell Inspiron 3510/3515 AMD Ryzen 3 - 3.5GHz 8GB RAM 256Gb SSD / 1TB HDD HD RGB front camera Win 10 Home Mouse, MS Office 2019, Backpack, Antivirus (McAfee 1 year subscription)</p>
Medium Level	<p>This is ideal for everyday student use, with extra processing power than Entry and Intermediate Level Laptop.</p> <p>Price range with 1 year warranty: \$1,206 - \$1,287</p> <p>Price range with 3 year warranty: \$1,268 - \$1,482</p>	<p>Dell Inspiron 3510/3515 AMD Ryzen 5 - 3.5GHz 8GB RAM 256Gb SSD HD RGB front camera Win 10 Home Mouse, MS Office 2019, Backpack, Antivirus (McAfee 1 year subscription)</p>
High Level	<p>This is ideal for engineering students who require a robust and high-performance laptop that can execute high-end engineering or designing application.</p> <p>Price with 1 year warranty from: \$1,572</p> <p>Price range with 3 year warranty: \$1,645 - \$1,766</p>	<p>Dell Inspiron 3515 AMD Ryzen 7 - 4.0Ghz 8Gb RAM 512GB SSD HD RGB front camera Win 10 Home Mouse, MS Office 2019, Backpack, Antivirus (McAfee 1 year subscription)</p>

Email completed Form 1 and Form 2 with relevant documents to: studentfinancialaid@fnu.ac.fj





Student Laptop Subsidy Scheme APPLICATION FORM 1

PERSONAL DETAILS

Full Name : _____ Student ID : _____
Date of Birth : _____
Tax Identification Number (TIN) : _____
Citizenship : _____
FNPF ID No : _____
Residential Address : _____
Contacts: (Landline) : _____ Mobile : _____
Email: Student Official Email : _____
Personal Email : _____

ACADEMIC STATUS

Current Status (Tick) Full Time Part Time
College : _____
Campus : _____ Programme : _____
Number of semester, quarter, and trimester left to graduate: _____
Do you have any outstanding fees? Tick One
Yes No

Laptop Device Standards & Warranty (choose from list of Digital devices provided in the Application Guide)

(Please tick on digital device standard required)

Entry	Intermediate	Medium	High
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(Please tick which device warranty period required)

1 Year Warranty	3 Year Warranty
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DECLARATION

I _____, hereby confirm the above information to be true to my utmost knowledge and no part is false.



Student Laptop Subsidy Scheme APPLICATION FORM 2 Household Verification

1. PERSONAL DETAILS

Full Name : _____
Student ID No : _____ TIN No : _____ Date of Birth : _____

2. CURRENT FAMILY DATA *(include all family/extended family members living with you)*

Name	Age	Occupation	Relationship to the Applicant

5. OTHER INCOME

Do you receive any form of assistance? Yes No
 From Who? _____ Amount _____

6. Provide any other information that will assist in the assessment of your application

7. DECLARATION

I declare and agree that:

- (a) I have read, understood, and answered all the questions, and the particulars I provided in this application form are true and correct.
- (b) Providing false information to the Fiji National University to receive a benefit is an offense and fraud. It shall result in a requirement to return the laptop to the Fiji National University in the same condition when it was issued to me or pay the University the value of the total cost of the laptop.
- (c) Any false information provided by me in this application form will result in disciplinary action against me as outlined in the Fiji National University's Academic Student Regulations (UASR).
- (d) I hereby make this solemn declaration believing the same to be true by virtue of the Statutory Declaration Act.

Applicant's signature	: _____	Witness signature	: _____
Name	: _____	Witness name	: _____
Address	: _____	Address	: _____
Date	: _____	Date	: _____

Note:

1. Applicants are to affix their signatures in their own writing when making the declaration.
2. The witness should be either a Justice of Peace or Magistrate or Barrister or Solicitor.
3. A copy of the most recent pay slip/salary advice should be attached.

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