



Tertiary Scholarships and Loans Service

"Building a Smarter Fiji"

TSLS SPONSORED STUDENT ADVISORY – SUMMER CLASSES 2021

Advisory No	: 08/2021	Phone	: 8921240
Date	: 02/12/2021	Email	: enquiries@tsls.com.fj

TSLS will be sponsoring the course(s)/unit(s) students are planning to enrol for during the upcoming summer classes as follows:

1. National Toppers Local Scholarship Scheme ("NTS")

- TSLS will pay for Tuition and Allowances for all eligible course(s)/unit(s) the students are enrolled for provided the award duration has not ended.
- For students who may enrol in repeat course/unit, TSLS will pay for 1 repeat course/unit, provided it is the first repeat course/unit for the year 2021 and the unit/course was initially failed after 1 August 2017. To be eligible, students must apply for TELS at least two weeks before the commencement of the summer classes and enter into a TELS bond for payment of Tuition and Allowances. Students need to fill in [Form TSLS 04-03 \(B\) \(NTS TO TELS SWITCH FORM\)](#) with all required documents and submit with their summer application.

2. Tertiary Education Loans Scheme ("TELS")

- TSLS will pay for Tuition and Allowances for all eligible course(s)/unit(s) the students are enrolled for provided the award duration has not ended.
- For students who may enrol in repeat course/unit, TSLS will pay for 1 repeat course/unit, provided it is the first repeat course/unit for the year 2021 and the unit/course was initially failed after 1 August 2017.
- Bus fare allowance will be adjusted for any remaining balance on the card on the last day of examination for the current academic term.

Students must also take note of below important matters:

1. TSLS will not be processing any late and incomplete applications for summer classes.
2. Applications for summer classes must be done at least 2 weeks before the commencement of classes. Fill in form [TSLS 04 \(B\)](#) and submit the application along with a copy of your enrolment confirmation and full academic transcript.
3. Students whose bond term has finished must apply for an assessment for Extension.

4. Allowances for TELS recipients will be paid based on the number of weeks of classes whereas NTS awardees will be paid based on the load factor. In case a student enrolls for more than one unit at the same time, payment by TELS will be for the combined number of weeks of classes for all enrolled courses. For example, if both courses are held during the same weeks and for 4 weeks, allowances will only be paid for 4 weeks.
5. You must ensure that the bank account number/M-Paisa number submitted to TELS is active and registered under your name. TELS will not take any responsibility/liability for inactive/closed accounts or lost e-ticket cards etc. Any changes to the account details must be communicated to TELS in writing using Form [TELS 04 \(B\)](#).
6. Accommodation and meals allowances for Summer 2021 will be assessed based on zoning policy and the mode of teaching.
7. All TELS sponsored students under TELS must obtain prior written approval from TELS using Form TELS 04 (B) before moving into any hostel/rented facility for Summer 2021. This is also applicable to students who were approved for accommodation and meals allowances by TELS for Semester 2, Trimester 3 or Quarter 4 of 2021:
 - a. In case you are relocating to another rented property, changing from hostel to rent or rent to hostel, then it is compulsory for you to submit a new rent agreement or hostel letter.
 - b. In case you are planning to continue renting at the same property in Summer 2021 as you were renting in Semester 2, Trimester 3 or Quarter 4 of 2021 then you must submit a letter from the landlord confirming this together with the proper receipts for the rent paid for the period July to November/December of 2021.
8. You are required to email your applications to the respective officers as follows:
 - a. All NTS and SSSN students to email on scholarships@tels.com.fj
 - b. All TELS FNU students to email on telsfnu@tels.com.fj
 - c. All TELS USP students to email on telsusp@tels.com.fj
 - d. All Other HEI students to email on telsheis@tels.com.fj

We strongly urge you to refer to the FAQs on our website www.tels.com.fj for the answers to most of your queries or use our Online Live Chat Service available on our website www.tels.com.fj between 8.00a.m to 5.00p.m from Mondays – Thursdays and 8.00a.m to 4.00p.m on Fridays excluding weekends and public holidays or email us on enquiries@tels.com.fj.

ENDS