



**FIJI NATIONAL UNIVERSITY**

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Care | Honesty | Accountability  
Service | Excellence

**Dear Students,**

Hope you all are safe and sound during this COVID-19 pandemic.

We are excited to inform you that the College of Medicine, Nursing and Health Science (CMNHS) students have begun to use Banner (new Student Management System) for application and registering into courses.

From 4th January 2022, all students from College of Agriculture, Fisheries & Forestry (CAFF), College of Business, Hospitality & Tourism Studies (CBHTS), College of Engineering, Science & Technology (CEST), College of Humanities & Education (CHE) and Fiji Maritime Academy (FMA) will be using Banner. We encourage all continuing students to register by **15th February, 2022**.

Office of Registrar with Division of ITS will be running sessions to train you on the following:

- Login
- Self Service Navigation & viewing grades
- Check your programme structures
- Registration & Registration restrictions
- Timetable

- Resolving:
  - o Financial holds
  - o Other holds
  - o Pre-requisite not met
  - o Unclassified Studies & Studied in pre-2018 programmes
  - o Cross-credit related issues

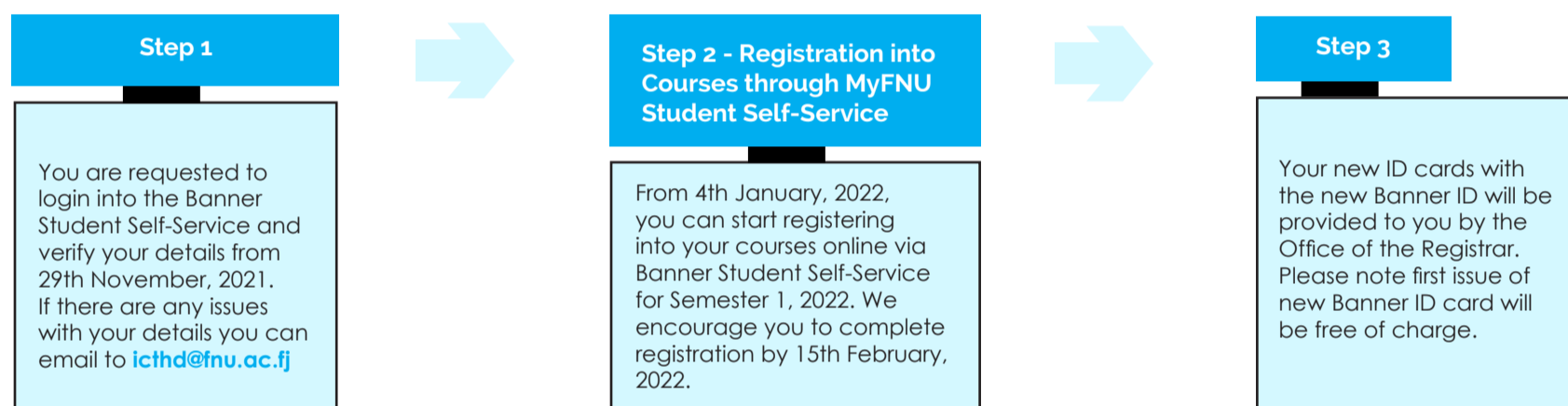
**Continuing student training for Banner Student Self-Service**

- First round of Login by students training session: **29th November, 2021 – 22nd December, 2021 from 2:30 – 3:30pm**
- Christmas and New Year Break: **23rd December, 2021 to 2nd January, 2022**
- Second round of Login by students training session: **3rd January, 2022 - 15th February, 2022 from 2:30 – 3:30pm or 5.00 – 6.00pm**

Students can join via zoom

<https://fjinationaluniversity.zoom.us/j/7020048620>

& Meeting ID: 7020048620 on the above dates and times.



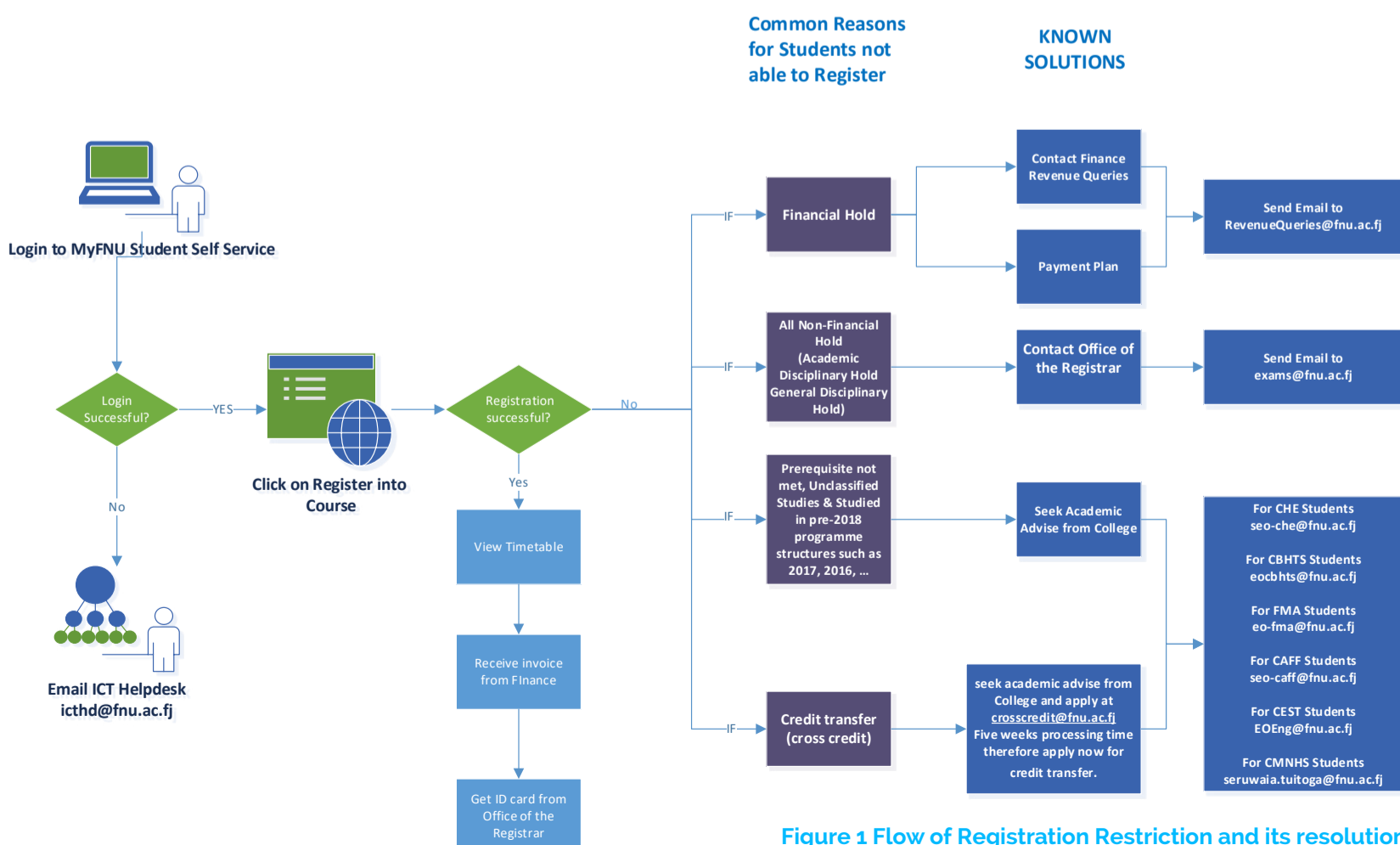
All students are also advised that the current Premium system will cease processing of students who are already registered into standard courses from 31st January 2022.

While we are adapting to the new mode of study which is online, we would also like you to have a good student experience for your course registrations and all other student services through Banner.

**Frequently Asked Questions (FAQ's)**

Therefore, frequently asked questions are also attached with this notice for your awareness. Both staff and students are encouraged to reach out to the UIMS Project team should they require assistance.

In addition to the frequently asked question, there are other issues that you might face while registering for courses. The below diagram shows the channel to follow if you come across the expected messages while registering for courses via MyFNU Student Self-Service.



**Figure 1 Flow of Registration Restriction and its resolution**