



# Tertiary Scholarship & Loans Board

“Building a Smarter Fiji”

TSLB 04-03

## APPLICATION FOR NTS TO TELS SWITCH FOR REPEAT COURSES/UNITS

### A. Conditions for any approval by TSLB

1. Incomplete applications will not be considered by TSLB.
2. Duly completed form must be hand-delivered to a TSLB office nearest to you. Forms submitted by emails will not be considered.
3. TSLB will only fund units/courses failed after 1 August 2017 once. Any subsequent repeat of courses/units has to be funded by the students privately.
4. Students must apply for TELS for the repeat courses/units before the commencement of the semester/trimester/quarter in which the repeat units/courses will be offered. No application will be considered after the academic term in which he repeat course(s)/unit(s) has commenced.

### B. PERSONAL DETAILS

<b>TIN</b>		<b>Student ID No:</b>	
<b>Surname :</b>		<b>First Name:</b>	
<b>Other Name (s) :</b>		<b>Email Address:</b>	
<b>Phone Contact:</b>		<b>Institution Name:</b>	
<b>Campus Name:</b>		<b>Current Program of Study :</b>	
<b>Current Major(s)/Minor:</b>		<b>TIN NO:</b>	
<b>Year of NTS Commencement</b>		<b>Term of NTS</b>	

### C. PARTICULARS OF REQUEST

No: Of Courses/Units in the Program	<input type="text"/>	No: Of Courses Completed	<input type="text"/>
No: Of Course(s) Remaining:	<input type="text"/>	Expected Year and Term of Completion	<input type="text"/>
No: of Repeat Course(s) Applying For	<input type="text"/>	Repeat Course(s) Code	<input type="text"/>

### D. ALLOWANCES APPLYING FOR UNDER TELS:

Parents /Guardians salary slip /Statutory declaration by the parents/guardians (Non-working/self-employed parents /guardians. Bank Statement, E-Ticket Card No:..... M-Paisa NO: ..... Evidence of residential address (FEA, Water Bills etc) for the hostel, rented property or place where you will stay during the course of your studies.

Category of Allowance	Amount applying for per week
Rent	
Food	
Bus Fare	
Incidental and Stationary	

### E. MANDATORY DOCUMENTS TO ATTACH (Please tick the documents attached with this application)

1 Full Academic Transcript	<input type="checkbox"/>	2. Evidence of Parents/Guardian's Income	<input type="checkbox"/>
3 Letter Explaining the reason(s) for failing the course(s) In the first attempt			<input type="checkbox"/>

### F. STUDENT DECLARATION

The information provided in my application is, to the best of my knowledge, complete and accurate, and I understand that false statements/information on this application will disqualify me from the scheme And can result in the termination of the award. TSLB reserves the right to seek any additional information.

<b>Applicants Name:</b>	<b>Applicants Signature:</b>	<b>Date</b>
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### G. For Office Use Only

The application has been approved	Yes	<input type="checkbox"/>	NO	<input type="checkbox"/>
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<b>TSLB Officer:</b> .....	<b>Date:</b> .....
<b>Manager Students Services:</b> .....	<b>Date:</b> .....